



NATIONAL ELECTRIFICATION ADMINISTRATION

"The 1st Performance Governance System-Institutionalized National Government Agency"



APR 15 2024

MEMORANDUM 2024 - 15

TO : ALL ELECTRIC COOPERATIVES (ECs)

SUBJECT : SUBMISSION OF ELECTRIC COOPERATIVE'S (EC) LOCAL TOTAL ELECTRIFICATION ROADMAP (LTER)

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This is to remind all the ECs that pursuant to Section 15(c) of RA 11646 "Functions and Responsibilities of Distribution Utilities" states that "A validated detailed inventory of all unserved and underserved areas within its franchise" and the DU shall develop the LTER to be submitted annually to DOE or through NEA in the case of the ECs as per Department of Energy's (DOE) Circular No. DC2022-05-0017. In this regard, all ECs are to submit their Local Total Electrification Roadmap (LTER) which is due on or before 19 April 2024. You may download the following forms through this link <https://tinyurl.com/unmergedlter2024> or QR Code:



1. Form 1: 10-Year Electrification Masterplan
2. Form 2: Household Electrification Report
3. Form 3: Annual Workplan
4. Form 4: Areas Nominated for Microgrid System by DU

Submit the completed LTER forms to lter2024submissions@gmail.com. Be aware that according to Section 24(c) of RA 11646, violating Section 23(e) by failing to fulfill the functions, responsibilities, and time frames outlined in Sections 5 to 19 may incur penalties, such as imprisonment for two to four years, or a fine ranging from Twenty-five million pesos (Php25,000,000.00) to Fifty million pesos (Php50,000,000.00), as determined by the court.

For your strict compliance.


ANTONIO MARIANO C. ALMEDA
Administrator

NATIONAL ELECTRIFICATION
ADMINISTRATION
Office of the Administrator



NEA-04274296

