



# NATIONAL ELECTRIFICATION ADMINISTRATION

"The 1<sup>st</sup> Performance Governance System-Institutionalized National Government Agency"  
57 NIA Road, Government Center, Diliman, Quezon City 1100



Management  
System  
ISO 9001:2015



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18 July 2019

## REGULATORY ADVISORY NO. 01

TO : ALL ELECTRIC COOPERATIVES  
SUBJECT : Minimum Requirements in Securing Certificate of Exemption (COE) from the Conduct of Competitive Selection Process (CSP)

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To expedite the process of facilitating Certificate of Exemption (COE) from the Conduct of Competitive Selection Process (CSP) pursuant to Department Circular No. DC2018-02-0003, please be advised of the following minimum requirements/documents for submission to DOE:

1. Letter addressed to Secretary Alfonso G. Cusi, copy furnished Director Mario C. Marasigan, requesting for COE, citing justification/reason for the request;
2. EC Board of Directors Resolution pertaining to the request for COE intended for procurement of Emergency Power Supply;
3. Current month and twelve (12) months projection of supply-demand balance indicating existing power shortage or imminent shortage in the next twelve (12) months;
4. Projected monthly exposure (in MW) of Wholesale Electricity Spot Market (WESM), if applicable;
5. Historical hourly demand for the last twelve (12) months;
6. Power Supply Agreement (PSA) with all existing power suppliers, including PSA/s filed with the ERC;
7. Distribution Impact Study (DIS) for the additional capacity, if applicable;
8. Terms of Reference (TOR) for the procurement of Emergency Power Supply;
9. Detailed rate impact analysis of the proposed negotiated procurement;
10. Proposed PSA with future power supplier; and
11. Concurrence of Sangguniang Panlalawigan through a Resolution, if applicable

For your guidance and strict compliance.

  
**EDGARDO R. MASONGSONG**  
Administrator

NATIONAL ELECTRIFICATION  
ADMINISTRATION  
Office of the Administrator



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