



24 January 2018

INSTITUTIONAL ADVISORY NO. 30
Series of 2018

TO : ALL ELECTRIC COOPERATIVES

SUBJECT : EXPENSES IN PROCESSING APPLICANTS FOR THE POSITION OF EC GENERAL MANAGER


In view of the issuance of NEA Memoranda Nos. 2017-035 and 2018-004 on the Revised Policy on the Selection, Hiring, Termination of Service/Suspension for General Managers of Electric Cooperatives (3rd Revision) and Revised Policy Guidelines on the Conduct of Examination and Interview of Applicant to the Position of General Managers of Electric Cooperatives, respectively, this Institutional Advisory is being issued for the administrative expenditures that must be shared by the EC and the applicant as part of the selection process.

The following shall be the sharing of expenses:

1. The administrative expenses in the selection process which include the publication charge in any newspaper of national circulation and the travel expenses and per diem of NEA personnel undertaking the Background Investigation (BI) and GM's Performance Evaluation shall be shouldered by the concerned EC; and
2. The applicants are required to shoulder the payment for the Emotional Quotient (EQ) and Competency Examinations fee to be administered by accredited testing institutions selected by NEA.

This supersedes Institutional Advisory No. 02 dated 13 October 2005.

For compliance.


EDGARDO R. MASONGSONG
Administrator

NATIONAL ELECTRIFICATION
ADMINISTRATION
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