



NATIONAL ELECTRIFICATION ADMINISTRATION

"The 1st Performance Governance System-Institutionalized National Government Agency"



03 April 2024

MEMORANDUM

TO : ALL ELECTRIC COOPERATIVES

SUBJECT : SUBMISSION OF THE EC BACKGROUND AND
UPDATED ORGANIZATIONAL STRUCTURE

The Commission on Audit (COA) is currently in the preliminary phase of the subsidy audit of funds released by the NEA to the Electric Cooperatives (ECs). Among the documents needed by COA is the background and updated Organizational Structure of all ECs.

To help facilitate and expedite COA's initial assessment, all ECs are hereby directed to submit a copy of the EC Background and Updated Organizational Structure to the NEA Institutional Development Department (IDD) through this link <https://forms.gle/wThACwwLEuS3CosT6> not later than 15 April 2024.

For strict compliance.


OMAR M. MAYO

Deputy Administrator
EC Management Services

