



Republic of the Philippines
National Electrification Administration

"The 1st Performance Governance System - Institutionalized National Government Agency"

ENVIRONMENTAL MANAGEMENT PROGRAM

I. POLICY

The NEA hereby adopts a policy to establish and implement an Environmental Management Program (EMP) designed for Eco-Friendly Offices.

II. OBJECTIVES

The EMP was established to encourage all employees to:

1. Cooperate to sustain the Government Energy Management Program;
2. Advocate and practice wise utilization of office supplies and materials through waste avoidance and efficient waste management;
3. Support strategies and austerity measures to reduce, recycle and reuse materials;
4. Monitor and Implement proper maintenance of vehicles to support clean air initiatives; and
5. Internalize the concept of greening the environment and conservation of resources by accepting the responsibility to protect and play a significant role to save the earth.

III. COMPONENTS

In accordance with the guidelines established for Eco-Friendly Offices by the Department of Environment & Natural Resources, there are 10 components of the agency's EMP:

1. Electricity Conservation
2. Waste Management
3. Water Conservation
4. Fuel Conservation
5. Air pollution Prevention
6. Greening
7. Emergency Preparedness
8. Green Procurement
9. Brigada Ahensiya
10. Power Reliability, Efficiency and Safety

All existing programs related to these components are deemed part of the EMP. Specific guidelines for these programs shall be issued or reissued accordingly.

IV. GENERAL GUIDELINES

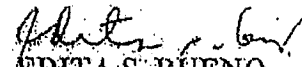
1. All employees shall implement and sustain the EMP of this Office.
2. All supervisors shall serve as example and influence his/her associates in practising the habits associated with each component.
3. Adherence to good practices is necessary. Non-compliance in any area shall affect the working environment of every employee.

V. MONITORING

The EMP Committee shall be responsible in monitoring and ensuring sustainable implementation of the EMP, in coordination with the GSD.

VI. EFFECTIVITY

This policy is effective October 1, 2010.


EDITA S. BUENO
Administrator

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