

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2023 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall be an annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF).
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 09278478245, or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: NATIONAL ELECTRIFICATION ADMINISTRATION
 Region: MAIN & NCR
 Address: No. 57 Na Road, Government Center
 Diliman, Quezon City

Agency Code/UACS: X072
 Organization Type: Government Owned and Controlled Corporation (GOCC)

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 May 2022)		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																									
ALCOHOL OR ACETONE BASED ANTISEPTICS																									
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	20	14	33	67	3,205.95	20	33	0	53	2,536.05	20	14	33	67	3,205.95	20	33	0	53	2,536.05	240	47.85
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	330.55
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																									
3	60121413-CB-P01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91
4	60121413-CB-P02	CLEARBOOK, 20 transparent pockets, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	36.36
5	60121534-ER-P01	ERASER, plastic/ rubber	piece	15	0	0	15	67.05	0	0	0	0	0.00	15	0	0	15	67.05	0	0	0	0	0.00	30	4.47
6	60121524-SP-G01	SIGN PEN, Black, liquid or gel	piece	120	12	4	136	3,019.20	0	12	4	16	355.20	100	12	4	116	2,575.20	120	12	4	136	3,019.20	404	22.20
7	60121524-SP-G02	SIGN PEN, Blue, liquid or gel	piece	90	12	16	118	2,619.60	0	12	16	28	621.60	70	12	16	98	2,175.60	90	12	4	106	2,353.20	350	22.20
8	60121524-SP-G03	SIGN PEN, Red, liquid or gel	piece	30	12	0	42	932.40	0	12	0	12	266.40	12	0	0	12	266.40	45	12	0	57	1,265.40	123	22.20
9	60121124-WR-P01	WRAPPING PAPER, kraft, 50 sheets per pack	pack	3	1	0	4	644.80	0	0	0	0	0.00	0	1	0	1	161.20	0	0	0	0	0.00	5	161.20
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																									
10	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60
11	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (min.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00
BATTERIES AND CELLS AND ACCESSORIES																									
12	26111702-BT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	20.49
13	26111702-BT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18.34
14	26111702-BT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20
CLEANING EQUIPMENT AND SUPPLIES																									

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)				
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec			Q4	Q4 AMOUNT		
15	47131812-AF-A01	AIR FRESHENER, Aerosol type, 150g	can	3	1	0	4	326.56	1	0	0	1	81.64	0	1	0	1	81.64	1	0	0	1	81.64	7	81.64	
16	47131604-BR-S01	BROOM, Soft (Walis Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	136.24	
17	47131604-BR-T01	BROOM, Stick (Walis Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	22.78	
18	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal, 900mL - 1000mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	41.60	
19	47131805-CL-P01	CLEANSER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	
20	47131811-DE-B02	DETERGENT BAR, 140g as packed	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8.30	
21	47131811-DE-P03	DETERGENT POWDER, all purpose, 1kg	pouch	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	54.08	
22	47131803-DS-A01	DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	139.89	
23	47131601-DU-P01	DUST PAN, rigid non-breakable plastic	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	27.64	
24	47131802-FW-P02	FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	
25	47131830-FC-A01	FURNITURE CLEANER, Aerosol type, 300ml	can	5	1	0	6	720.72	0	0	0	0	0.00	1	0	0	1	120.12	0	0	0	0	0.00	7	120.12	
26	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	
27	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	
28	47131613-MP-H02	MOPHANDLE, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80	
29	47131619-MP-R01	MOPHEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	122.51	
30	47131501-RG-C01	RAGS, all cotton, 1 kilo per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	53.14	
31	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.93	
32	47121701-TB-P04	TRASHBAG, black, 37" x 40", XL, 10 pieces per roll or pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	144.04	
33	47121702-WB-P01	WASTEBASKET, rigid plastic	piece	8	0	0	8	255.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	31.91	
COLOR COMPOUNDS AND DISPERSIONS																										
34	12171703-SI-P01	INK, for stamp pad, 50mL	bottle	30	1	0	31	896.21	0	0	0	0	0.00	0	1	0	1	28.91	10	0	0	10	289.10	42	28.91	
CONSUMER ELECTRONICS																										
35	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,339.16	
FACE MASK																										
36	42131713-SM-M06	FACE MASK, 3 ply, fifty (50) pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.50	
FILMS																										
37	13111203-AC-F01	ACETATE, 50 meters	roll	2	0	0	2	1,939.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	969.88	
38	13111201-CF-P01	CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	221.00	
39	13111201-CF-P02	CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	
FIRE FIGHTING EQUIPMENT																										
40	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	
41	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	
FLAG OR ACCESSORIES																										
42	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	
FURNITURE AND FURNISHINGS																										
43	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	

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			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
44	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	
45	56101519-TM-S01	MONOBLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	
46	56101519-TM-S02	MONOBLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	
HEATING AND VENTILATION AND AIR CIRCULATION																										
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.58	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	856.86	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	768.56	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
51	43211507-DSK001	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	
52	43211507-DSK002	DESKTOP, for Mid-Range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,390.40	
53	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB	unit	5	0	0	5	13,962.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	2,792.40	
54	43211503-LAP001	LAPTOP, for Mid-range Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42,380.00	
55	43211503-LAP002	LAPTOP, Lightweight	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46,800.00	
56	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	15	0	0	15	2,246.40	0	0	0	0	0.00	10	0	0	10	1,497.60	0	0	0	0	0.00	25	149.76	
57	43212102-PR-D02	PRINTER, Impact, Dot Matrix, 24 pins, 136 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	38,100.97	
58	43212102-PR-D01	PRINTER, Impact, Dot Matrix, 9 pins, 80 columns	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,189.92	
59	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,636.89	
LIGHTING AND FIXTURES AND ACCESSORIES																										
60	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	75.61	
61	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	
MANUFACTURING COMPONENTS AND SUPPLIES																										
62	31201610-GL-J01	GLUE, all-purpose, 200 grams	jar	60	1	0	61	4,313.92	1	0	0	1	70.72	20	1	0	21	1,485.12	0	0	0	0	0.00	83	70.72	
63	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	10	3	0	13	293.15	0	0	0	0	0.00	0	3	0	3	67.65	0	0	0	0	0.00	16	22.55	
64	31151804-SW-S01	STAPLE WIRE, standard	box	60	5	5	70	1,663.20	5	0	0	5	118.80	30	5	0	35	831.60	5	0	0	5	118.80	115	23.76	
65	31201502-TA-E01	TAPE, electrical	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	19.45	
66	31201503-TA-M01	TAPE, masking, 24mm	roll	60	3	0	63	3,898.44	0	3	0	3	185.64	3	0	0	3	185.64	40	3	0	43	2,660.84	112	61.88	
67	31201503-TA-M02	TAPE, masking, 48 mm	roll	30	3	2	35	4,240.60	3	0	0	3	363.48	30	3	2	35	4,240.60		3	0	3	363.48	76	121.16	
68	31201517-TA-P01	TAPE, packaging, 48 mm	roll	30	2	0	32	715.52	0	0	0	0	0.00	15	2	0	17	380.12	0	0	0	0	0.00	49	22.36	
69	31201512-TA-T01	TAPE, transparent, 24mm	roll	120	3	10	133	1,486.94	0	3	5	8	89.44	0	3	5	8	89.44	120	3	5	128	1,431.04	277	11.18	
70	31201512-TA-T02	TAPE, transparent, 48 mm	roll	45	0	0	45	1,015.65	0	0	0	0	0.00	20	0	0	20	451.40	0	0	0	0	0.00	65	22.57	
71	31151507-TW-P01	TWINE, plastic	roll	15	0	0	15	999.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	66.62	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
72	41111604-RU-P02	RULER, plastic, 450 mm	piece	15	12	0	27	449.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	27	16.64	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
73	44121612-BL-H01	BLADE, for general purpose cutter/utility knife, 10 pieces per tube	tube	10	1	0	11	163.02	0	0	0	0	0.00	5	1	0	6	88.92	10	0	0	10	148.20	27	14.82	

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			74	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0			0	0	0.00	0	0
75	44101807-CA-C01	CALCULATOR, Compact	unit	15	0	0	15	3,993.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	0	0	0	0.00	266.24
76	44121710-CH-W01	CHALK, white enamel, 100 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	32.97
77	44122105-BF-C01	CLIP, backfold, 19mm	box	81	2	5	88	767.36	0	5	0	5	43.60	81	2	5	88	767.36	81	5	0	86	749.92	267	0	0	0	0.00	8.72
78	44122105-BF-C02	CLIP, backfold, 25mm	box	75	2	5	82	1,209.50	0	2	5	7	103.25	75	2	5	82	1,209.50	75	2	5	82	1,209.50	253	0	0	0	0.00	14.75
79	44122105-BF-C03	CLIP, backfold, 32mm	box	45	0	0	45	1,150.20	0	0	0	0	0.00	45	0	0	45	1,150.20	45	0	0	45	1,150.20	135	0	0	0	0.00	25.56
80	44122105-BF-C04	CLIP, backfold, 50mm	box	60	5	0	65	3,642.60	0	5	0	5	280.20	60	5	0	65	3,642.60	30	5	0	35	1,961.40	170	0	0	0	0.00	56.04
81	44121801-CT-R02	CORRECTION TAPE, 8 meters	piece	120	11	0	131	1,510.43	0	0	0	0	0.00	120	11	0	131	1,510.43	0	0	0	0	0.00	262	0	0	0	0.00	11.53
82	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	20	2	0	22	735.46	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	22	0	0	0	0.00	33.43
83	44111515-DF-B01	DATA FILE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	77.20
84	44122011-DF-F01	DATA FOLDER	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	68.64
85	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	453.96
86	44121506-EN-D01	ENVELOPE, Documentary, A4, 500 pieces per box	box	1	1	0	2	1,528.80	0	1	0	1	764.40	1	1	0	2	1,528.80	1	1	0	2	1,528.80	7	0	0	0	0.00	764.40
87	44121506-EN-D02	ENVELOPE, Documentary, legal, 500 pieces per box	box	1	1	0	2	1,961.44	0	0	0	0	0.00	1	1	0	2	1,961.44	1	0	0	1	980.72	5	0	0	0	0.00	980.72
88	44121506-EN-X01	ENVELOPE, Expanding, Kraft, 100 pieces per box	box	9	1	1	11	8,122.40	9	1	0	10	7,384.00	0	1	1	2	1,476.80	9	1	0	10	7,384.00	33	0	0	0	0.00	-8.40
89	44121506-EN-X02	ENVELOPE, Expanding, Plastic	piece	5	0	0	5	152.45	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	0	0.00	30.49
90	44121506-EN-M02	ENVELOPE, Mailing, 500 pieces per box	box	18	0	0	18	7,785.36	0	0	0	0	0.00	8	0	0	8	3,460.16	0	0	0	0	0.00	26	0	0	0	0.00	432.52
91	44121504-EN-W02	ENVELOPE, Mailing, with window, 500 pieces per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	488.80
92	44111912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	10	2	0	12	136.92	10	0	0	10	114.10	10	0	0	10	114.10	0	0	0	0	0.00	32	0	0	0	0.00	11.41
93	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5,642.00
94	44122118-FA-P01	FASTENER, metal, non-sharp edges, 50 sets per box	box	45	3	5	53	5,015.92	3	0	0	3	283.92	20	3	5	28	2,649.92	3	0	0	3	283.92	87	0	0	0	0.00	94.64
95	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	85.20
96	44122018-FT-D01	FILE TAB/INDEX DIVIDER, bristol board, A4	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11.13
97	44122018-FT-D02	FILE TAB/INDEX DIVIDER, bristol board, legal	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14.23
98	44122011-FO-F01	FOLDER, Fancy with slide, A4, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	270.40
99	44122011-FO-F02	FOLDER, Fancy with slide, legal, 50 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	286.52
100	44122011-FO-L01	FOLDER, L-type, A4, 50 pieces per pack	pack	5	0	0	5	937.70	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	0	0	0	0.00	187.54
101	44122011-FO-L02	FOLDER, L-type, legal, 50 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	238.57
102	44122027-FO-P01	FOLDER, pressboard, 100 pieces per box	box	18	1	1	20	19,052.80	0	0	0	0	0.00	1	1	0	2	1,905.28	18	0	0	18	17,147.52	40	0	0	0	0.00	952.64
103	44122011-FO-T03	FOLDER with tab, A4, 100 pieces per pack	pack	3	5	0	8	2,312.96	0	5	0	5	1,445.60	3	0	0	3	867.36	0	0	0	0	0.00	16	0	0	0	0.00	289.12
104	44122011-FO-T04	FOLDER with tab, legal, 100 pieces per pack	pack	9	5	1	15	4,998.90	0	0	0	0	0.00	5	1	0	6	1,999.56	0	0	0	0	0.00	21	0	0	0	0.00	333.26
105	44122008-IT-T01	INDEX TAB, self-adhesive, transparent, 5 sets per box	box	90	40	3	133	8,393.63	0	0	0	0	0.00	40	3	0	43	2,713.73	90	0	0	90	5,679.90	266	0	0	0	0.00	63.11
106	44111515-MF-B02	MAGAZINE FILE BOX, Large	piece	30	0	0	30	1,248.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	0	0	0	0.00	41.60
107	44121716-MA-F01	MARKER, Fluorescent, 3 colors per set	set	0	5	0	5	183.30	45	0	0	45	1,649.70	5	0	0	5	183.30	45	0	0	45	1,649.70	100	0	0	0	0.00	36.66
108	44121708-MP-B01	MARKER, Permanent, Black	piece	45	1	0	46	343.62	0	0	0	0	0.00	30	1	0	31	231.57	0	0	0	0	0.00	77	0	0	0	0.00	7.47
109	44121708-MP-B02	MARKER, Permanent, Blue	piece	30	1	0	31	231.57	0	0	0	0	0.00	0	1	0	1	7.47	0	0	0	0	0.00	32	0	0	0	0.00	7.47

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec			Q4	Q4 AMOUNT
110	44121708-MP-B03	MARKER, Permanent, Red	piece	10	1	0	11	82.17	0	0	0	0	0.00	0	1	0	1	7.47	0	0	0	0	0.00	12	7.47
111	44121708-MW-B01	MARKER, Whiteboard, Black	piece	45	0	0	45	434.25	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	45	9.65
112	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	15	12	0	27	260.55	0	0	0	0	0.00	10	0	0	10	96.50	0	0	0	0	0.00	37	9.65
113	44121708-MW-B03	MARKER, Whiteboard, Red	piece	15	0	0	15	144.75	0	0	0	0	0.00	15	0	0	15	144.75	0	0	0	0	0.00	30	9.65
114	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	60	4	5	69	608.58	60	4	0	64	564.48	60	4	5	69	608.58	4	0	0	4	35.28	206	8.82
115	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	75	5	0	80	1,102.40	0	0	0	0	0.00	30	5	0	35	482.30	75	0	0	75	1,033.50	190	13.78
116	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,297.60
117	44121706-PE-L01	PENCIL, lead/graphite, with eraser, one (1) dozen per box	box	10	1	0	11	228.69	5	1	0	6	124.74	1	0	0	1	20.79	10	1	0	11	228.69	29	20.79
118	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	6	0	0	6	1,277.22	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	212.87
119	44101602-PJ-P01	PUNCHER, paper, heavy duty	piece	15	0	0	15	2,262.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	150.80
120	44122037-RB-P10	RING BINDER, plastic, 32 mm, 10 pieces per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	274.23
121	44122101-RU-B01	RUBBER BAND No. 18, 350g	box	15	1	2	18	2,433.60	0	0	0	0	0.00	15	1	2	18	2,433.60	0	0	0	0	0.00	36	135.20
122	44121905-SP-F01	STAMP PAD, felt	piece	10	1	0	11	439.12	0	0	0	0	0.00	0	1	0	1	39.92	0	0	0	0	0.00	12	39.92
123	44121618-SS-S01	SCISSORS, symmetrical or asymmetrical	pair	45	0	0	45	1,501.65	0	0	0	0	0.00	35	0	0	35	1,167.95	0	0	0	0	0.00	90	33.37
124	44121615-ST-S01	STAPLER, standard type	piece	45	10	3	58	8,444.80	0	0	0	5	0.00	45	0	0	45	6,552.00	45	0	0	45	6,552.00	148	145.60
125	44121615-ST-B01	STAPLER, heavy duty (binder type), desktop	unit	1	0	0	1	888.16	1	0	0	1	888.16	1	0	0	1	888.16	0	0	0	0	0.00	3	888.16
126	44121613-SR-P01	STAPLE REMOVER, plier type	piece	40	11	0	51	1,421.37	0	0	0	0	0.00	40	0	0	40	1,114.80	0	0	0	0	0.00	91	27.87
127	44121605-TD-T01	TAPE DISPENSER, table top	piece	10	1	0	11	800.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	11	72.80
PAPER MATERIALS AND PRODUCTS																									
128	14111525-CA-A01	CARTOLINA, assorted colors, 20 pieces of assorted colors per pack	pack	3	0	0	3	251.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	83.72
129	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	882.55
130	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm, 2,000 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,166.88
131	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 378mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,528.80
132	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280mm x 241mm, 1,000 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,026.48
133	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 241mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	790.40
134	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280mm x 378mm, 500 sets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,508.00
135	14111609-LL-C01	LOOSELEAF COVER, 50 sets per bundle	bundle	6	0	0	6	4,769.76	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	794.96
136	14111514-NP-S02	NOTE PAD, stick on, 2" x 3", 100 sheets per pad	pad	60	11	0	71	2,631.26	0	0	0	0	0.00	60	0	0	60	2,223.60	60	0	0	60	2,223.60	191	37.06
137	14111514-NP-S04	NOTE PAD, stick on, 3" x 4", 100 sheets per pad	pad	45	11	0	56	3,319.68	0	0	0	0	0.00	0	0	0	0	0.00	45	0	0	45	2,667.60	101	59.28
138	14111514-NP-S03	NOTE PAD, stick on, 3" x 3", 100 sheets per pad	pad	90	0	0	90	4,680.00	0	0	0	0	0.00	90	0	0	90	4,680.00	0	0	0	0	0.00	180	52.00
139	14111514-NB-S01	NOTEBOOK, stenographer	piece	10	0	0	10	120.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	12.04
140	14111507-PP-M01	PAPER, MULTICOPY A4, 500 sheets per ream	ream	1500	25	0	1525	*****	25	0	0	25	4,141.25	1500	25	0	1525	*****	0	25	0	25	4,141.25	3100	165.65
141	14111507-PP-M02	PAPER, MULTICOPY LEGAL, 500 sheets per ream	ream	600	20	0	620	*****	15	0	0	15	2,837.70	600	15	0	615	*****	0	15	0	15	2,837.70	1265	189.18
142	14111507-PP-C01	PAPER, MULTIPURPOSE A4, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	137.74
143	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL, 500 sheets per ream	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	158.91
144	14111531-PP-R01	PAD PAPER, ruled	pad	10	0	0	10	215.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	21.53

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue / as of 27 July 2022				
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec			Q4	Q4 AMOUNT		
145	14111503-PA-P01	PAPER, parchment, 100 sheets per box	box	5	0	0	5	490.25	5	0	0	5	490.25	5	0	0	5	490.25	5	0	0	5	490.25	20	98.05		
146	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	60	5	0	65	4,056.00	0	0	0	0	0.00	20	0	0	20	1,248.00	0	0	0	0	0.00	85	62.40		
147	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	30	0	0	30	3,120.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	30	104.00		
148	14111818-TH-P02	THERMAL PAPER, 216mm	roll	2	0	0	2	111.28	0	0	0	0	0.00	2	0	0	2	111.28	0	0	0	0	0.00	4	55.64		
149	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL, 150 pulls per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	33.80		
150	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply, 12 rolls in a pack	pack	33	0	0	33	2,848.56	33	0	0	33	2,848.56	33	0	0	33	2,848.56	33	0	0	33	2,848.56	132	86.32		
PERFUMES OR COLOGNES OR FRAGRANCES																											
151	53131626-HS-S01	LIQUID HAND SANITIZER, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	80.85		
PESTICIDES OR PEST REPELLENTS																											
152	10191509-IN-A01	INSECTICIDE, 600ml	can	0	20	0	20	2,787.20	0	20	0	20	2,787.20	0	20	0	20	2,787.20	0	0	0	0	0.00	60	139.36		
PRINTED PUBLICATIONS																											
153	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184)	book	0	0	0	0	0.00	0	0	5	5	186.05	0	0	0	0	0.00	0	0	0	0	0.00	5	37.21		
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																											
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,947.20		
2	44103105-BR-B04	INK CARTRIDGE, BROTHER LC67B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00		
3	44103105-BR-B05	INK CARTRIDGE, BROTHER LC67HYBK, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,601.60		
4	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32		
5	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,178.32		
6	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12		
7	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	892.32		
8	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	13	1	0	14	3,494.40	1	0	0	1	249.60	0	1	0	1	249.60	1	0	0	1	249.60	17	249.60		
9	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	3	1	0	4	998.40	1	0	0	1	249.60	1	0	0	1	249.60	1	0	0	1	249.60	7	249.60		
10	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	3	1	0	4	998.40	1	0	0	1	249.60	0	1	0	1	249.60	1	0	0	1	249.60	7	249.60		
11	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	3	1	0	4	998.40	1	0	0	1	249.60	1	0	0	1	249.60	1	0	0	1	249.60	7	249.60		
12	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	10	0	0	10	8,528.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	852.80		
13	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	10	0	0	10	10,483.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	1,048.32		
14	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	10	0	0	10	9,100.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	10	910.00		
15	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	3	0	0	3	3,160.56	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,053.52		
16	44103105-HP-P48	INK CARTRIDGE, HP C9397A (HP72), 69ml, Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80		
17	44103105-HP-C48	INK CARTRIDGE, HP C9398A (HP72), 69ml, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80		
18	44103105-HP-M48	INK CARTRIDGE, HP C9399A (HP72), 69ml, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80		
19	44103105-HP-Y48	INK CARTRIDGE, HP C9400A (HP72), 69ml, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80		
20	44103105-HP-G48	INK CARTRIDGE, HP C9401A (HP72), 69ml, Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80		
21	44103105-HP-B48	INK CARTRIDGE, HP C9403A (HP72), 130ml, Matte Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,996.80		
22	44103105-HP-B17	INK CARTRIDGE, HP CC640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,016.00		
23	44103105-HP-T17	INK CARTRIDGE, HP CC643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88		

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
24	44103105-HP-B35	INK CARTRIDGE, HP CD887AA (HP703), Black	cart	3	2	0	5	2,095.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5	419.12
25	44103105-HP-T35	INK CARTRIDGE, HP CD888AA (HP703), Tri-color	cart	1	0	0	1	419.12	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	419.12
26	44103105-HX-C40	INK CARTRIDGE, HP CD972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68
27	44103105-HX-M40	INK CARTRIDGE, HP CD973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68
28	44103105-HX-Y40	INK CARTRIDGE, HP CD974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68
29	44103105-HX-B40	INK CARTRIDGE, HP CD975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28
30	44103105-HP-B20	INK CARTRIDGE, HP CH561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28
31	44103105-HP-T20	INK CARTRIDGE, HP CH562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00
32	44103105-HP-B49	INK CARTRIDGE, HP CH565A (HP82), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	935.00
33	44103105-HP-C49	INK CARTRIDGE, HP CH566A (HP82), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00
34	44103105-HP-M49	INK CARTRIDGE, HP CH567A (HP82), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00
35	44103105-HP-Y49	INK CARTRIDGE, HP CH568A (HP82), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	740.00
36	44103105-HX-B43	INK CARTRIDGE, HP CN045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80
37	44103105-HX-C43	INK CARTRIDGE, HP CN046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36
38	44103105-HX-M43	INK CARTRIDGE, HP CN047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36
39	44103105-HX-Y43	INK CARTRIDGE, HP CN048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36
40	44103105-HP-B36	INK CARTRIDGE, HP CN692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12
41	44103105-HP-T36	INK CARTRIDGE, HP CN693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12
42	44103105-HP-B33	INK CARTRIDGE, HP CZ107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56
43	44103105-HP-T33	INK CARTRIDGE, HP CZ108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56
44	44103105-HP-B42	INK CARTRIDGE, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	312.00
45	44103105-HP-C33	INK CARTRIDGE, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88
46	44103105-HP-M33	INK CARTRIDGE, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88
47	44103105-HP-Y33	INK CARTRIDGE, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	256.88
48	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32
49	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32
50	44103105-HP-C50	INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80
51	44103105-HP-M50	INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80
52	44103105-HP-Y50	INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80
53	44103105-HP-B50	INK CARTRIDGE, HP L0S60AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80
54	44103105-HX-C48	INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52
55	44103105-HX-M48	INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52
56	44103105-HX-Y48	INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52
57	44103105-HX-B48	INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,817.92
58	44103105-HP-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00
59	44103105-HP-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 22 July 2022)		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec			Q4	Q4 AMOUNT
96	44103103-HP-C27	TONER CARTRIDGE, HP CE411A, (HP305), Cyan	cart	3	1	0	4	24,044.80	1	0	0	1	6,011.20	3	1	0	4	24,044.80	0	1	0	1	6,011.20	10	6,011.20
97	44103103-HP-Y27	TONER CARTRIDGE, HP CE412A, (HP305), Yellow	cart	3	1	0	4	21,840.00	1	0	0	1	5,460.00	3	1	0	4	21,840.00	0	1	0	1	5,460.00	10	5,460.00
98	44103103-HP-M27	TONER CARTRIDGE, HP CE413A, (HP305), Magenta	cart	3	1	0	4	24,044.80	1	0	0	1	6,011.20	3	1	0	4	24,044.80	0	1	0	1	6,011.20	10	6,011.20
99	44103103-HP-B28	TONER CARTRIDGE, HP CE505A, Black	cart	6	0	0	6	24,304.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	4,050.80
100	44103103-HX-B28	TONER CARTRIDGE, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,332.00
101	44103103-HP-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet	cart	6	0	0	6	17,272.32	0	0	0	0	0.00	6	0	0	6	17,272.32	0	0	0	0	0.00	12	2,878.72
102	44103103-HP-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,246.80
103	44103103-HP-B55	TONER CARTRIDGE, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,690.40
104	44103103-HP-B51	TONER CARTRIDGE, HP CF280XC	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,359.52
105	44103103-HP-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,800.00
106	44103103-HP-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	15	0	0	15	45,520.80	0	0	0	0	0.00	10	0	0	10	30,347.20	0	0	0	0	0.00	25	3,034.72
107	44103103-HX-B51	TONER CARTRIDGE, HP CF283XC (HP83X), Black Contract L	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,796.00
108	44103103-HP-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,828.00
109	44103103-HX-B52	TONER CARTRIDGE, HP CF325XC (HP25X), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,728.00
110	44103103-HP-B66	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,574.00
111	44103103-HP-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00
112	44103103-HP-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00
113	44103103-HP-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,652.00
114	44103103-HP-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,030.40
115	44103103-HP-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00
116	44103103-HP-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00
117	44103103-HP-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,814.00
118	44103103-HP-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	2	4	0	6	18,595.20	4	0	0	4	12,396.80	2	0	0	2	6,198.40	2	0	0	2	6,198.40	14	3,099.20
119	44103103-HP-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	2	2	0	4	14,643.20	2	0	0	2	7,321.60	1	0	0	1	3,660.80	1	0	0	1	3,660.80	8	3,660.80
120	44103103-HP-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	2	2	0	4	14,643.20	2	0	0	2	7,321.60	1	0	0	1	3,660.80	1	0	0	1	3,660.80	8	3,660.80
121	44103103-HP-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	2	2	0	4	14,643.20	2	0	0	2	7,321.60	1	0	0	1	3,660.80	1	0	0	1	3,660.80	8	3,660.80
122	44103103-HP-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	3	0	0	3	11,700.00	0	0	0	0	0.00	3	0	0	3	11,700.00	0	0	0	0	0.00	6	3,900.00
123	44103103-HX-B54	TONER CARTRIDGE, HP CF410XC (HP410XC), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,848.40
124	44103103-HP-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	3	0	0	3	15,116.40	0	0	0	0	0.00	3	0	0	3	15,116.40	0	0	0	0	0.00	6	5,038.80
125	44103103-HX-C54	TONER CARTRIDGE, HP CF411XC (HP410XC), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.00
126	44103103-HP-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	3	0	0	3	15,116.40	0	0	0	0	0.00	3	0	0	3	15,116.40	0	0	0	0	0.00	6	5,038.80
127	44103103-HX-Y54	TONER CARTRIDGE, HP CF412XC (HP410XC), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80
128	44103103-HP-M63	TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	3	0	0	3	15,116.40	0	0	0	0	0.00	3	0	0	3	15,116.40	0	0	0	0	0.00	6	5,038.80
129	44103103-HX-M54	TONER CARTRIDGE, HP CF413XC (HP410XC), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,522.80
130	44103103-HP-B34	TONER CARTRIDGE, HP Q2612A, Black	cart	6	1	2	9	33,696.00	2	0	0	2	7,488.00	0	1	1	2	7,488.00	1	0	0	1	3,744.00	14	3,744.00
131	44103103-HP-B48	TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 21 July 2022)	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4			Q4 AMOUNT
60	44103105-HP-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	468.00
61	44103105-HP-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80
62	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43
63	44103112-EP-R13	RIBBON CARTRIDGE, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94
64	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C13S015531 (S015086)	cart	5	0	0	5	4,092.40	0	0	0	0	0.00	5	0	0	5	4,092.40	0	0	0	0	0.00	10	818.48
65	44103109-BR-D06	TONER CARTRIDGE, BROTHER DR-451CL, High Yield 3000	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,760.00
66	44103103-BR-B03	TONER CARTRIDGE, BROTHER TN-2025, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28
67	44103103-BR-B04	TONER CARTRIDGE, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,892.80
68	44103103-BR-B05	TONER CARTRIDGE, BROTHER TN-2150, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,685.28
69	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20
70	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40
71	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44
72	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,564.56
73	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80
74	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80
75	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,716.80
76	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36
77	44103103-HP-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,099.20
78	44103103-HP-B14	TONER CARTRIDGE, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,603.60
79	44103103-HP-B18	TONER CARTRIDGE, HP CE255A, Black	cart	2	2	0	4	27,768.00	2	0	0	2	13,884.00	1	0	0	1	6,942.00	1	0	0	1	6,942.00	8	6,942.00
80	44103103-HP-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,741.92
81	44103103-HP-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	20	2	0	22	71,339.84	2	0	0	2	6,485.44	20	2	0	22	71,339.84	20	2	0	22	71,339.84	68	3,242.72
82	44103103-HP-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,350.40
83	44103103-HP-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40
84	44103103-HP-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40
85	44103103-HP-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,610.40
86	44103103-HP-B24	TONER CARTRIDGE, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,192.80
87	44103103-HP-C24	TONER CARTRIDGE, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60
88	44103103-HP-Y24	TONER CARTRIDGE, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60
89	44103103-HP-M24	TONER CARTRIDGE, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,083.60
90	44103103-HP-B25	TONER CARTRIDGE, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,872.80
91	44103103-HP-B26	TONER CARTRIDGE, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,786.00
92	44103103-HP-C26	TONER CARTRIDGE, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60
93	44103103-HP-Y26	TONER CARTRIDGE, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,193.04
94	44103103-HP-M26	TONER CARTRIDGE, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,103.60
95	44103103-HP-B27	TONER CARTRIDGE, HP CE410A (HP305), Black	cart	3	1	0	4	15,350.40	1	0	0	1	3,837.60	3	1	0	4	15,350.40	0	1	0	1	3,837.60	10	3,837.60

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue /m of 28 July 2012	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
			132	44103103-SA-B03	TONER CARTRIDGE, SAMSUNG ML-D2850B, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0			0
133	44103103-SA-B06	TONER CARTRIDGE, SAMSUNG MLT-D101S, Black	cart	3	0	0	3	10,452.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	3,484.00
134	44103103-SA-B07	TONER CARTRIDGE, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,689.44
135	44103103-SA-B08	TONER CARTRIDGE, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,454.40
136	44103103-SA-B09	TONER CARTRIDGE, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,380.00
137	44103103-SA-B14	TONER CARTRIDGE, SAMSUNG MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,289.52
138	44103103-SA-B21	TONER CARTRIDGE, SAMSUNG MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,304.40
139	44103103-SA-B18	TONER CARTRIDGE, SAMSUNG MLT-D203L, Black	cart	1	0	0	1	3,956.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,956.16
140	44103103-SA-B20	TONER CARTRIDGE, SAMSUNG MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	6,442.80
141	44103103-SA-B12	TONER CARTRIDGE, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,321.14
142	44103103-SA-B05	TONER CARTRIDGE, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,533.36
143	44103103-SA-B10	TONER CARTRIDGE, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,066.40

SOFTWARE

1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
10	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
11	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
12	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
13	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
14	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
15	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00
16	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00

PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)

1		Ballpen Black 0.5 / 0.7 (12pcs./box)	box	30	11		41	5,904.00	30	5		35	5,040.00	30	11		41	5,904.00	30	5		35	5,040.00	152	144.00
2		Ballpen Blue 0.5 / 0.7 (12pcs./box)	box	10	1	11	22	3,168.00	10	5		15	2,160.00	10	1	11	22	3,168.00	10	5		15	2,160.00	74	144.00
3		Ballpen Red 0.5 / 0.7 (12pcs./box)	box	6	11		17	2,448.00				0	0.00	6	11		17	2,448.00				0	0.00	34	144.00
4		Battery AA, Lithium (2pcs./pack)	pack	75	20		95	18,525.00				0	0.00	75	20		95	18,525.00	42			42	8,190.00	232	195.00
5		Battery AAA, Lithium (2pcs./pack)	pack	45	10		55	8,250.00				0	0.00	45	10		55	8,250.00	25			25	3,750.00	135	150.00
6		Battery C Size, Super Heavy duty (2pcs./pack)	pack	10			10	700.00				0	0.00				0	0.00				0	0.00	10	70.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4			Q4 AMOUNT
7	Bristol Board, A4 size, Sky blue (500pcs/ream)	ream	2			2	5,000.00				0	0.00				0	0.00				0	0.00	2	2,500.00
8	Cambrick paper, A4 size, Ivory Color, 90 GSM, (500pcs/ream)	ream	5			5	13,500.00				0	0.00	5			5	13,500.00				0	0.00	10	2,700.00
9	Certificate Holder, A4 size, 9 x 12, Blue	piece	500			500	75,000.00	500			500	75,000.00	500			500	75,000.00	500			500	75,000.00	2000	150.00
10	Certificate Holder, A4 size, 9 1/2 x 12 1/2, Blue	piece	500			500	75,000.00	500			500	75,000.00	500			500	75,000.00	500			500	75,000.00	2000	150.00
11	Clip, Bulldog (3")	piece	5	5	5	15	165.00	5			5	55.00	5	5		10	110.00	5			5	55.00	35	11.00
12	CMOS Battery (CR2032), Lithium	piece	30			30	900.00				0	0.00	20			20	600.00				0	0.00	50	30.00
13	Columnar Notebooks 16 Columns	piece	30			30	1,740.00				0	0.00				0	0.00				0	0.00	30	58.00
14	Columnar Notebooks 4 Columns	piece	3			3	84.00				0	0.00				0	0.00				0	0.00	3	28.00
15	Compact Disc Recordable with case	piece	15			15	390.00				0	0.00				0	0.00				0	0.00	15	26.00
16	Compact Disc Rewritable with case	piece	15	10		25	1,000.00				0	0.00				0	0.00				0	0.00	25	40.00
17	Conference Bag	piece	2000			2000	#####				0	0.00				0	0.00				0	0.00	2000	350.00
18	Continuous Form, 3 PLY w/ Lines, 11" X 9" 1/2, S20	box	3			3	3,300.00				0	0.00				0	0.00				0	0.00	3	1,100.00
19	Continuous Form, 3 PLY w/ Lines, 11" X 14", S20	box	3			3	3,900.00				0	0.00				0	0.00				0	0.00	3	1,300.00
20	Copy Paper, A4 Size - Double A Brand, 80 GSM	ream	90			90	22,680.00				0	0.00				0	0.00	50			50	12,600.00	140	252.00
21	Copy Paper, Legal Double A Brand, 80 GSM	ream	25			25	6,800.00				0	0.00				0	0.00				0	0.00	25	272.00
22	Copy Paper, Letter Size, 8.5 x 11 - 216mm x 280mm, 80gsm	ream	15	25		40	8,040.00	15			15	3,015.00	15			15	3,015.00	15			15	3,015.00	85	201.00
23	Cork Board, size: 2' x 3'	piece	3			3	1,800.00				0	0.00				0	0.00				0	0.00	3	600.00
24	Corporate Tokens (For NETI Resources Speakers & Others)	piece	300			300	90,000.00				0	0.00				0	0.00				0	0.00	300	300.00
25	Desk Tray - Metal (2 Layer)	piece	3			3	1,140.00				0	0.00				0	0.00				0	0.00	3	380.00
26	DVD Disk DVD RW-Recordable with case/ DVD RW-Rewritable with case	piece	5	5		10	400.00				0	0.00				0	0.00				0	0.00	10	40.00
27	Easel sheet (White)	roll	2			2	400.00				0	0.00	2			2	400.00				0	0.00	4	200.00
28	Envelope, Documentary, A5, Legal (500 pcs/box)	box	1			1	1,500.00	1			1	1,500.00	1			1	1,500.00	1			1	1,500.00	4	1,500.00
29	External Harddrive, 2TB/4TB	piece	8			8	48,000.00				0	0.00				0	0.00				0	0.00	8	6,000.00
30	Flash Drive, 32 GB	piece	30	10		40	14,200.00				0	0.00	15			15	5,325.00	15			15	5,325.00	70	355.00
31	Folder 3" Thick, 3 Holes, Legal size	piece	50			50	10,100.00	50			50	10,100.00	50			50	10,100.00				0	0.00	150	202.00
32	Folder Leverarchfile, 3" x 9" x 15" - with NEA Logo or without logo	piece	30			30	3,750.00				0	0.00				0	0.00				0	0.00	30	125.00
33	Folder Leverarchfile, 3" x 9" x 15", with COA logo, Plain Blue	piece	400			400	50,000.00	400			400	50,000.00	300			300	37,500.00	300			300	37,500.00	1400	125.00
34	Folder Morocco w/slide Legal size (Blue, Green, Yellow, Red, Violet)	piece	900			900	9,900.00				0	0.00	300			300	3,300.00				0	0.00	1200	11.00
35	Glue stick	piece	45			45	2,025.00				0	0.00				0	0.00	45			45	2,025.00	90	45.00
36	Glue, All Purpose - 1 Gallon	piece	3	1		4	3,440.00				0	0.00	1			1	860.00				0	0.00	5	860.00
37	Green Apple Notebook (5x7"), with spring - 50 Leaves	piece	20			20	500.00				0	0.00				0	0.00				0	0.00	20	25.00
38	Headphone (Headset)	piece	10			10	1,500.00				0	0.00	10			10	1,500.00				0	0.00	20	150.00
39	ID Jacket - Glue Card A5 (210 x 148mm)	piece	100			100	2,000.00				0	0.00				0	0.00				0	0.00	100	20.00
40	ID Jacket w/ String (4.25 x 3.75 - NB045)	piece	100			100	1,500.00				0	0.00				0	0.00				0	0.00	100	15.00
41	ID Lace with Print	piece	1500			1500	48,000.00	1500			1500	48,000.00				0	0.00				0	0.00	3000	32.00
42	Illustration Board (30" x 40") Double face, 2 Plies	piece	15			15	795.00				0	0.00				0	0.00				0	0.00	15	53.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4			Q4 AMOUNT
			43	Index Box, 3" x 5"	piece	3			3	180.00								0	0.00					
44	Index Box, 5" x 8"	piece	6			6	660.00								0	0.00					0	0.00	6	110.00
45	Index Card 5x8, ruled both sides 500 pcs./pack	pack	1			1	175.00								0	0.00					0	0.00	1	175.00
46	Index Card, 3" x 5", ruled both sides (100pcs/pack)	pack	1			1	20.00								0	0.00					0	0.00	1	20.00
47	LCD Display Liquid Cleaner	piece	3			3	225.00								0	0.00					0	0.00	3	75.00
48	Lysol Disinfectant Spray 510 grams	can	9			9	5,040.00	9				9	5,040.00	9	5,040.00	9	5,040.00	9			9	5,040.00	36	560.00
49	Magazine File Box, Large, Double Partition, w/o cover	piece	30			30	1,320.00								0	0.00	30				30	1,320.00	60	44.00
50	Morocco Paper (31 x 43) Assorted Color	piece	30			30	1,080.00								0	0.00					0	0.00	30	36.00
51	Mouse Pad	piece	15			15	315.00					10			0	0.00	10	210.00			0	0.00	25	21.00
52	Notarial Seals #23, sticker type	piece	500			500	5,000.00	500				500	5,000.00	500	5,000.00	500	5,000.00	500			500	5,000.00	2000	10.00
53	Photo Paper, A4 size - Glossy/Inkjet (10pcs/pack) 200Gsm. (20pcs/pack)	pack	10	2		12	1,920.00		2			2	320.00			0	0.00				0	0.00	14	160.00
54	Puncher Three Holes	piece	3			3	3,900.00								0	0.00					0	0.00	3	1,300.00
55	Push Pin (100 pieces/box)	piece	15	1		16	448.00								0	0.00					0	0.00	16	28.00
56	Receiving Stamp w/ Inscription	piece	10			10	25,000.00								0	0.00					0	0.00	10	2,500.00
57	Ring Binder, (3/4" x 44"), Plastic, Black	piece	60			60	1,260.00								0	0.00					0	0.00	60	21.00
58	Ring Binder, (1/2" x 44"), Plastic, Black	piece	75			75	1,500.00								0	0.00					0	0.00	75	20.00
59	Ring Binder, (1" x 44"), Plastic, Black	piece	60			60	1,380.00								0	0.00					0	0.00	60	23.00
60	Ring Binder, (2" x 44"), Plastic, Black	piece	30			30	1,050.00								0	0.00					0	0.00	30	35.00
61	Ruler, Metal Stainless 18" (PS018)	piece	3			3	483.00								0	0.00					0	0.00	3	161.00
62	Ruler, Plastic, 12"	piece	15			15	660.00								0	0.00					0	0.00	15	44.00
63	Sign Here, Sticker Paper	pack	45	3		48	2,880.00	45				45	2,700.00	15		15	900.00				0	0.00	108	60.00
64	Specialty Board Paper Vellum, Green, A4 Size, 80 gsm	ream	3			3	1,125.00								0	0.00	3	1,125.00	3		3	1,125.00	9	375.00
65	Specialty Board Paper Vellum Blue, A4 Size, 220 gsm (10 pcs. / pack)	pack	10			10	1,000.00								0	0.00					0	0.00	10	100.00
66	Specialty Board Paper Vellum Blue, Legal Size, 220 gsm (10 pcs. / pack)	pack	10			10	400.00								0	0.00					0	0.00	10	40.00
67	Specialty Board Paper Vellum White, A4 Size, 220 gsm (10 pcs. / pack)	pack	100	100		200	6,000.00					100			0	0.00	100	3,000.00			0	0.00	300	30.00
68	Specialty Paper White, Legal size, 120 gsm	ream	5			5	900.00					5			0	0.00	5	900.00			0	0.00	10	180.00
69	Specialty Paper White 8.5 x 11" Size 160 gsm (10 pcs. / pack)	pack	10			10	350.00								0	0.00					0	0.00	10	35.00
70	Staple Wire, for Gun Tucker	box	3			3	210.00								0	0.00					0	0.00	3	70.00
71	Stapler Heavy Duty	piece	3			3	9,000.00								0	0.00					0	0.00	3	3,000.00
72	Sticker Paper, A4 Size - Matte (10 pcs. / pack),	pack	30	1		31	930.00					30			0	0.00	30	900.00	1		1	30.00	62	30.00
73	Sticker Paper, Legal Size - Matte (10 pcs. / pack)	pack	10			10	500.00								0	0.00					0	0.00	10	50.00
74	Specialty Paper, Legal size, Ivory, 85 GSM (10pcs/pack)	pack	50			50	1,250.00					30			0	0.00	30	750.00			0	0.00	80	25.00
75	Tape Double Sided 1"	roll	20	5	4	29	899.03	10				10	310.01	20	4		24	744.02			0	0.00	63	31.00
76	Tape Double Sided 2"	roll	25	4		29	2,430.20					25	4		0	0.00	29	2,430.20			0	0.00	58	83.80
77	Transparency Film A4 Size, 100 pcss/pack	pack	3	5		8	3,200.00							5		5	2,000.00				0	0.00	13	400.00
78	UniBind Steel Crystal Covers, Navy Blue, Letter size, 5mm, 25, pcs/box	box	1			1	1,800.00								0	0.00					0	0.00	1	1,800.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 26 July 2022)	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
79	UniBind Steel Crystal Covers, Navy Blue, Letter size, 7mm, 25, pcs/box	box	1		1	1,800.00				0	0.00				0	0.00				0	0.00	1	1,800.00	
80	UniBind Steel Crystal Covers, Navy Blue, Letter size, 18mm, 25, pcs/box	box	1		1	1,800.00				0	0.00				0	0.00				0	0.00	1	1,800.00	
81	UniBind Steel Crystal Covers, Navy Blue, Letter size, 21mm, 25, pcs/box	box	1		1	1,800.00				0	0.00				0	0.00				0	0.00	1	1,800.00	
82	Paper Binding Cover Morocco Board, Letter size, 230 GSM, Blue	ream	3		3	900.00				0	0.00				0	0.00				0	0.00	3	300.00	
83	White Board, 2' x 3' / 6' x 4'	piece	3		3	900.00				0	0.00				0	0.00				0	0.00	3	300.00	
84	White Board, 4' x 8' w/o or w/ stand	piece	2		2	16,400.00				0	0.00				0	0.00				0	0.00	2	8,200.00	
85	Ink Cartridge, 751 Canon IP7270 Black	piece	3		3	1,980.00				0	0.00	3			3	1,980.00				0	0.00	6	660.00	
86	Ink Cartridge 751 Canon IP7270 Cyan	piece	3		3	1,986.00				0	0.00	3			3	1,986.00				0	0.00	6	662.00	
87	Ink Cartridge 751 Canon IP7270 Magenta	piece	3		3	1,986.00				0	0.00	3			3	1,986.00				0	0.00	6	662.00	
88	Ink Cartridge 751 Canon IP7270 Yellow	piece	3		3	1,986.00				0	0.00	3			3	1,986.00				0	0.00	6	662.00	
89	Ink Cartridge 750 Canon PGBK	piece	3		3	2,280.00				0	0.00	3			3	2,280.00				0	0.00	6	760.00	
90	Ink Cartridge, Epson T1412 Cyan(T141290)	piece	3	3	6	2,208.00		1		1	368.00	3	3		6	2,208.00	1			1	368.00	14	368.00	
91	Ink Cartridge, Epson T1413 Magenta(T141390)	piece	3	3	6	2,208.00		1		1	368.00	3	3		6	2,208.00	1			1	368.00	14	368.00	
92	Ink Cartridge, Epson T1414 Yellow (T141490)	piece	3	3	6	2,208.00		1		1	368.00	3	3		6	2,208.00	1			1	368.00	14	368.00	
93	Ink Cartridge, Epson T1431(143) Black	piece	5	5	10	6,200.00				0	0.00		5		5	3,100.00	5			5	3,100.00	20	620.00	
94	Ink Cartridge Ribbon Epson LQ 300+II (SO15506)	piece	2		2	1,200.00				0	0.00				0	0.00				0	0.00	2	600.00	
95	Ink Cartridge, HP J3M71A, 981A Black - Network Printer	piece	3		3	12,300.00				0	0.00	3			3	12,300.00	3			3	12,300.00	9	4,100.00	
96	Ink Cartridge, HP J3M71A, 981A, Cyan - Network Printer	piece	3		3	19,500.00				0	0.00	3			3	19,500.00	3			3	19,500.00	9	6,500.00	
97	Ink Cartridge, HP J3M70A, 981A, Yellow - Network Printer	piece	3		3	19,500.00				0	0.00	3			3	19,500.00	3			3	19,500.00	9	6,500.00	
98	Ink Cartridge, HP J3M69A, 981, Magenta - Network Printer	piece	3		3	19,500.00				0	0.00	3			3	19,500.00	3			3	19,500.00	9	6,500.00	
99	Ink, Epson, Black, C13T00V100	piece	25	1	3	29	8,700.00	1	3		4	1,200.00	20	1	1	22	6,600.00	1	1		2	600.00	57	300.00
100	Ink, Epson, Yellow, C13T00V400	piece	18	1	3	22	13,530.00	1	2		3	1,845.00	10	1	1	12	7,380.00	1	1		2	1,230.00	39	615.00
101	Ink, Epson, Cyan, C13T00V200	piece	18	1	3	22	13,530.00	1	2		3	1,845.00	10	1	1	12	7,380.00	1	1		2	1,230.00	39	615.00
102	Ink, Epson, Magenta, C13T00V300	piece	18	1	3	22	13,530.00	1	2		3	1,845.00	10	1	1	12	7,380.00	1	1		2	1,230.00	39	615.00
103	Ink, Epson, T7741 for Printer M200	piece	18		18	10,800.00				0	0.00	15			15	9,000.00				0	0.00	33	600.00	
104	Ink, Epson, T6731, Black, 70 ml for Printer L805 (673)	piece	9		9	4,149.00				0	0.00	6			6	2,766.00				0	0.00	15	461.00	
105	Ink, Epson, T6732, Cyan, 70 ml for Printer L805 (673)	piece	6		6	2,910.00				0	0.00	6			6	2,910.00				0	0.00	12	485.00	
106	Ink, Epson, T6733, Magenta, 70 ml for Printer L805 (673)	piece	6		6	2,910.00				0	0.00	6			6	2,910.00				0	0.00	12	485.00	
107	Ink, Epson, T6734, Yellow, 70 ml for Printer L805 (673)	piece	6		6	2,910.00				0	0.00	6			6	2,910.00				0	0.00	12	485.00	
108	Ink, Epson, T6735, Light Cyan, 70 ml for Printer L805 (673)	piece	6		6	2,910.00				0	0.00	6			6	2,910.00				0	0.00	12	485.00	
109	Ink, Epson, T6736, Light Magenta, 70 ml for Printer L805 (673)	piece	6		6	2,910.00				0	0.00	6			6	2,910.00				0	0.00	12	485.00	
110	INK Epson, For Printer M3170 & M2140, 005, Black, C13T03Q100	piece	30		30	14,700.00				0	0.00	25			25	12,250.00				0	0.00	55	490.00	
111	Ink Brother, For Printer MFC T4500DW, BTD60BK, Black	piece	3		3	1,080.00				0	0.00				0	0.00				0	0.00	3	360.00	
112	Ink Brother, For Printer MFC T4500DW, BT5000C, Cyan	piece	2		2	720.00				0	0.00				0	0.00				0	0.00	2	360.00	
113	Ink Brother, For Printer MFC T4500DW, BT5000Y, Yellow	piece	2		2	720.00				0	0.00				0	0.00				0	0.00	2	360.00	
114	Ink Brother, For Printer MFC T4500DW, BT5000M, Magenta	piece	2		2	720.00				0	0.00				0	0.00				0	0.00	2	360.00	

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue (as of 28 July 2022)		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec			Q4	Q4 AMOUNT
115	Ink Epson, for Printer L3158 Ecotank, 004, Black, C13T00U180	piece	30			30	8,100.00				0	0.00				0	0.00	20			20	5,400.00	50	270.00
116	Ink Epson, for Printer L3158 Ecotank, 004, Cyan, C13T00U280	piece	15			15	4,050.00				0	0.00	15			15	4,050.00	10			10	2,700.00	40	270.00
117	Ink Epson, for Printer L3158 Ecotank, 004, Magenta, C13T00U380	piece	15			15	4,050.00				0	0.00	15			15	4,050.00	10			10	2,700.00	40	270.00
118	Ink Epson, for Printer L3158 Ecotank, 004, Yellow, C13T00U480	piece	15			15	4,050.00				0	0.00	15			15	4,050.00	10			10	2,700.00	40	270.00
119	Toner Cartridge, HP, 131A-CF210A-Black	piece	3			3	10,353.00				0	0.00				0	0.00				0	0.00	3	3,451.00
120	Toner Cartridge, HP, 131A-CF211A-Cyan	piece	3			3	12,900.00				0	0.00				0	0.00				0	0.00	3	4,300.00
121	Toner Cartridge, HP, 131A-CF212A-Yellow	piece	3			3	12,900.00				0	0.00				0	0.00				0	0.00	3	4,300.00
122	Toner Cartridge, HP, 131A-CF213A-Magenta	piece	3			3	12,900.00				0	0.00				0	0.00				0	0.00	3	4,300.00
123	Toner Cartridge, Epson Workforce AL-300DN, (C135050690)	piece	6	1		7	28,700.00				0	0.00		1		1	4,100.00				0	0.00	8	4,100.00
124	Toner Cartridge, Epson Workforce, Standard Cap Toner, (AL-M320DN / M310DN) C13S110080	piece	15	1		16	75,201.76				0	0.00		1		1	4,700.11				0	0.00	17	4,700.11
125	Toner Cartridge, HP CB 436A, Black	piece	15	2	2	19	75,905.00	2			2	7,990.00		2	1	3	11,985.00	1			1	3,995.00	25	3,995.00
126	Toner Cartridge, HP CF279A-Black	piece	3			3	12,255.00				0	0.00				0	0.00				0	0.00	3	4,085.00
127	Toner Cartridge, HP CF219A-Black	piece	3			3	12,900.00				0	0.00				0	0.00				0	0.00	3	4,300.00
128	Toner Cartridge, For fuji xerox Docuprint (P355d,P355db,M355DF)	piece	3			3	15,000.00				0	0.00				0	0.00				0	0.00	3	5,000.00
129	Toner Cartridge, HP, CF500A 202A, Black	piece	30	2		32	*****	2			2	6,340.00	20	1		21	66,570.00			1	1	3,170.00	56	3,170.00
130	Toner Cartridge, HP, CF501A 202A, Cyan	piece	25	2		27	99,900.00	2			2	7,400.00	20	1		21	77,700.00	1			1	3,700.00	51	3,700.00
131	Toner Cartridge, HP, CF502A 202A, Yellow	piece	25	2		27	99,900.00	2			2	7,400.00	20	1		21	77,700.00	1			1	3,700.00	51	3,700.00
132	Toner Cartridge, HP, CF503A 202A, Magenta	piece	25	2		27	99,900.00	2			2	7,400.00	20	1		21	77,700.00	1			1	3,700.00	51	3,700.00
133	Toner Cartridge, Canon, 328 for Fax L170	piece	1			1	4,450.00				0	0.00				0	0.00				0	0.00	1	4,450.00
134	Toner Cartridge, HP, CF 276, Black	piece	3			3	16,125.00				0	0.00				0	0.00				0	0.00	3	5,375.00
135	Other Supplies, Ink and Toner Cartridge, etc.	lot	1			1	*****				0	0.00				0	0.00				0	0.00	1	245,496.37
136	Unprogrammed, Semi-Expendables, and Supplies & Materials (IT supplies/software,materials/consumables/accessories, alcohol, ballpen friction, ballpens, ballpen with branding, barcode sticker, cash book, cd labels, certificate holder or frame, computer keyboard, continuous form, cork board, corporate lanyard, corporate medals, cutting matt, dry seal, fax film, flags, folder leverarch file, folders, ink bottles, ink cartridges, ID clips, ID jacket, ID lace, ID pvc cards, ID pvc ribbon, internal hard drive, loose leaf, medical supplies, NEA gift wrapper w/ logo, plaques, PPE, ribbons, rubber stamp, signages, special papers, tarpaulins, tokens, toner cart., trophies, t-shirts, white board, analog multi-tester, affordabox, battery bank (10,000 mah), calculator, canva premium subscription, chairs (executive Jr.,Sr, swivel), with foot rest, boardroom, conference, visitor), dual speakers, external flash (DSLR Mirrorless Cam), external hard drive (1TB, 2TB, 4TB, & 8TB), extra battery (DSLR Mirrorless Cam & Video Camera), fax machine, GPS, HD webcam w/ microphone, headset w/ microphone, heavy duty (ream cutter, ring binder & Tripod), jacket (safety vest w/ Nea logo, inverter portable, welding machine, micro SD card (class 10, high speed XD), modular office desk w/ mobile drawer, office table (w/ mobile drawer), paper shredder, plaque for retired employee, printer (ink tank colored, laserjet colored, scanner/copier & all in one wireless) push cart heavy duty, refrigerator, ring binder, steel filing cabinet (4D, 4 layered vertical & lateral), vellum 220gsm, steel rack shelves, safety(shoes, goggles, & gloves) scanner/copier, telephone (direct & local line), uninterruptible power supply (UPS), water dispenser, wall fan, web/desktop camera mic and speakers, weather forecast application ("windy") zoom premium subscription, 3x speed motor, industrial fan 18", laminating machine, uv box, combination board, electric fan, flash drive 64GB, and other supplies/materials/equipment/furniture & fixtures not included in this list but to be charged to supplies and materials	lot	1			1	*****				0	0.00				0	0.00				0	0.00	1	3,457,637.00
	ballpens, ballpen with branding, barcode sticker, cash book, cd labels, certificate holder or frame, computer keyboard, continuous form, cork board, corporate lanyard,					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
	corporate medals, cutting matt, dry seal, fax film, flags, folder leverarch file, folders, ink bottles, ink cartridges, ID clips, ID jacket, ID lace, ID pvc cards, ID pvc ribbon,					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
	internal hard drive, loose leaf, medical supplies, NEA gift wrapper w/ logo, plaques, PPE, ribbons, rubber stamp, signages, special papers, tarpaulins, tokens, toner cart.,					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
	trophies, t-shirts, white board, analog multi-tester, affordabox, battery bank (10,000 mah), calculator, canva premium subscription, chairs (executive Jr.,Sr, swivel),					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
	with foot rest, boardroom, conference, visitor), dual speakers, external flash (DSLR Mirrorless Cam), external hard drive (1TB, 2TB, 4TB, & 8TB), extra battery (DSLR					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
	Mirrorless Cam & Video Camera), fax machine, GPS, HD webcam w/ microphone, headset w/ microphone, heavy duty (ream cutter, ring binder & Tripod), jacket (safety					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
	vest w/ Nea logo, inverter portable, welding machine, micro SD card (class 10, high speed XD), modular office desk w/ mobile drawer, office table (w/ mobile drawer), paper					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
	shredder, plaque for retired employee, printer (ink tank colored, laserjet colored, scanner/copier & all in one wireless) push cart heavy duty, refrigerator, ring binder, steel					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
	filing cabinet (4D, 4 layered vertical & lateral), vellum 220gsm, steel rack shelves, safety(shoes, goggles, & gloves) scanner/copier, telephone (direct & local line),					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
	uninterruptible power supply (UPS), water dispenser, wall fan, web/desktop camera mic and speakers, weather forecast application ("windy") zoom premium subscription, 3x					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
	speed motor, industrial fan 18", laminating machine, uv box, combination board, electric fan, flash drive 64GB, and other supplies/materials/equipment/furniture & fixtures not					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
	included in this list but to be charged to supplies and materials					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00

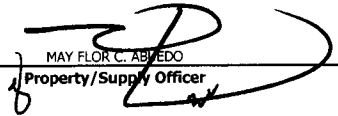
Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 28 July 2022)	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4			Q4 AMOUNT
137	Drugs and Medicines (Wellness Center) / Emergency	lot	1			1	####				0	0.00				0	0.00				0	0.00	1	300,000.00
138	Other Supplies and Materials; (Carpentry, Electrical, Plumbing and Drinking Water)	lot	1			1	####				0	0.00				0	0.00				0	0.00	1	500,000.00
139	Other supplies expenses/ Corporate tokens, t-shirts (tree-planting)	lot	1			1	####				0	0.00				0	0.00				0	0.00	1	600,000.00
140	NETI (Training Program-Handouts/Materials)	lot	1			1	####				0	0.00				0	0.00				0	0.00	1	1,818,181.81
141	COA (Auditing Services/Office Supplies)	lot	1			1	####				0	0.00				0	0.00				0	0.00	1	668,234.10
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
						0	0.00				0	0.00				0	0.00				0	0.00	0	0.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 28 July 2022)
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT		
							0	0.00				0	0.00				0	0.00					
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00
					0	0.00				0	0.00				0	0.00				0	0.00	0	0.00

A. TOTAL	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)	
D. GRAND TOTAL (A + B + C)	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:	


We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

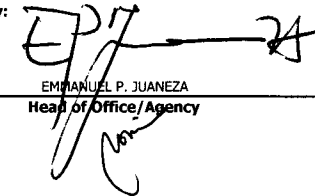

 MAY FLOR C. ABIEDO
 Property/Supply Officer

Date Prepared: _____

Certified Funds Available / Certified Appropriate Funds Available:


 IMEE G. APOSTOL
 Accountant / Budget Officer

Approved by:


 EMMANUEL P. JUANEZA
 Head of Office/Agency

SEP 28 2022